

SRI LANKA LAW COLLEGE

NOTICE

RECEIVING APPLICATIONS FROM
LAW GRADUATES FROM
RECOGNIZED STATE UNIVERSITIES
FOR ADMISSION TO SRI LANKA LAW COLLEGE
(2021 - FIRST INTAKE)

Instructions to Applicants

1. Download the application from the Sri Lanka Law College website (<http://www.sllc.ac.lk/>).
2. Pay Application Fee of Rs. 1,000/- at any branch of the Hatton National Bank to the Credit of the “Incorporated Council of Legal Education” Hatton National Bank A/C No. 063020073300.
3. Scan clearly and email the following to registrations@sllc.ac.lk by **04th June 2021**:
 - i) duly filled application form
 - ii) bank payment slip
 - iii.) other required documents (**see attached guidelines**)
4. You will be informed of the date on which you are to present yourself along with the original documents at Sri Lanka Law College for registration.

The attached guidelines contain all relevant information.


ACTING PRINCIPAL
11th May 2021

R. Shehan C. Perera
Acting Principal
Sri Lanka Law College
Colombo 12,
Sri Lanka.

SRI LANKA LAW COLLEGE

GUIDELINES TO LAW GRADUATES FROM RECOGNIZED STATE UNIVERSITIES **FOR ADMISSION TO SRI LANKA LAW COLLEGE** **(2021 - FIRST INTAKE)**

1. Application for admission

An application form for admission to Sri Lanka Law College must be DOWNLOADED from the College web site (<http://www.sllc.ac.lk/>). The application fee Rs. 1,000/- must be paid to the Credit of “The Incorporated Council of Legal Education” **Hatton National Bank Account No. 063020073300** at any branch of the Hatton National Bank.

Clearly scanned true copies of the application form and other required documents (i.e. birth certificate, educational certificates, photo and payment slip etc.) must be emailed ONLY TO registrations@sllc.ac.lk by **04th June 2021**.

The **original documents** along with the application form for admission should be submitted by applicants at the **physical interview** of which notice will be given in due course.

2. Required minimum qualifications

- (i) He/She should be a citizen of Sri Lanka;
- (ii) He/She should have completed the seventeenth year of age at the time of making the application;
- (iii) He/She should submit a certificate of good character acceptable to the Council;
- (iv) He/She should be a LL.B. degree holder from a university recognized by the ICLE; and
- (v) He/She should possess a minimum of a Credit pass in the English Language and a Credit pass in the Sinhala or Tamil Language, obtained at the Sri Lanka General Certificate of Education (Ordinary Level) Examination or National Certificate of General Education Examination or an examination recognized by the Department of Examinations of Sri Lanka as equal to the above examinations.

3. Required certificates/ documents

The documents which must be submitted at the physical interview along with the application form for admission to Sri Lanka Law College by persons who possess the LL.B. Degree are:-

- (i) Original LL.B. Degree Certificate and Detailed Results Sheet/s with two (2) true copies;
- (ii) Original G.C.E. (O/L) Examination Certificate/s in proof of minimum Credit passes in English and Sinhala/Tamil languages, with two (2) true copies;
- (iii) One Character Certificate (The certificate of good character should have been obtained within a period of six months of the application for admission and should, in the case of applicants who have passed out of Universities, be from the Dean of the Faculty and if no Educational Institution has been attended immediately before application, from a Commissioner for Oaths (e.g. Justice of the Peace).
- (iv) Original Birth Certificate with one (1) true copy; (please note that if the Original Birth Certificate is not in the English Language, an English translation must be submitted.)
- (v) Three (3) coloured photographs [Passport size (3.5 cm. x 4.5 cm.) - one of which is certified on the reverse by the person issuing the character certificate as being “the photograph of” (name of the applicant)];;
- (vi) One (1) true copy of the National Identity Card.

4. Important

- (i) The applicant himself must certify as a true copy all photocopies of the original documents.
- (ii) In the event of any discrepancy between names in the certificates and Birth Certificate/NIC, the applicant is required to submit an Affidavit at the point of registration.
- (iii) The Applicant will be registered as per the name on their Birth Certificate/NIC.

5. Fees payable (once admission is approved)

(i) LL.B. State Universities

Admission Fee	-	Rs. 1,500.00
Students' Union Fee	-	Rs. 500.00
Confirmation of Educational Certificates with relevant authorities	-	Rs. 2,000.00
Student Identity Card	-	Rs. 800.00
Documentation Fee	-	Rs. 2,600.00
Library fee	-	Rs. 2,600.00
Utility Fee	-	Rs. 5,000.00
Examination of Deed Book	-	<u>Rs. 1,500.00</u>
		<u>Rs.16,500.00</u>

6. (i) LL.B. graduates from recognized State Universities, once admitted to the College, are required to pass the Attorneys – at – Law Final Examinations only and thereafter to follow the Practical Training Course to qualify for enrolment as Attorneys-at-Law. (Subject to having already completed all Sri Lanka Law College Preliminary and Intermediate Year subjects as part of their LL.B. degree)

7. Some important instructions/steps to be followed, submitting the application form along with the required documents via email;

- (i) Read the instructions carefully.
- (ii) Check your eligibility and qualifications for admission as a student of SLLC.
- (iii) If you are eligible, download the application form and print it on both sides of a white A4 size paper.
- (iv) Read carefully and furnish the relevant details in the application form legibly.
- (v) Complete the application form **only in the English language** by using a blue coloured, ballpoint pen.
- (vi) Do not leave any items blank and if an item does not relate to you, write “not applicable”.
- (vii) Check your names and the spellings carefully, and in case of any discrepancy between names in the Application form and your Birth Certificate/NIC, you are required to submit an Affidavit.
- (viii) Ensure that you place your signature and date on the relevant field.
- (ix) Scan clearly your duly filled application form and other required documents.
- (x) Save your scanned documents as follows;
 - a. Duly filled application form (As a single pdf file).
 - b. Educational Certificates (e.g. LL.B. Degree Cert., G.C.E. O/L, etc.) (As a single pdf file).
 - c. Birth Certificate, NIC, Affidavit, character certificates etc. (As a single pdf file).
 - d. Payment Slip for Rs. 1,000/- (as a single pdf/image file).
 - e. Any other documents (as a single pdf file).
 - f. Applicant’s photo should be an image file format (e.g. jpg).
- (xi) Rename your all pdf/image files to include your NIC Number without fail.
- (xii) Send your pdf/image files to the relevant email address “registrations@slc.ac.lk” on or before the last date for accepting applications.

8. The Applicant himself/herself must submit his/her original documents, true copies etc. at the physical interview. If for any reason he/she fails to appear for the said interview and to submit the relevant documents, such application will be rejected.
9. All applicants who are successful at the physical interview will be **required to pay the relevant fees (as per No.5 above) on the same day.**
10. You **must not** for any reason whatsoever, change any details on the application form and other documents after you send them via email. In the event you need to change any of your given details, you may be allowed to do so at the physical interview, after informing the officers in charge of registration, on providing valid reasons.
11. **If any information given by you is found to be incorrect, false or intended to mislead the Council of Legal Education, you are liable to be disqualified and if such information is discovered after admission, you are liable to be expelled from the College.**
12. If you require any further information/assistance, please feel free to contact us.

Check List

S. No.	Required Documents/ Certificates	√ - X (Original)	√ - X (Photo-Copy)
(i)	Receipt for Payment of Application Fee (Rs. 1,000/-)		
(ii)	Application Form		
(iii)	LL.B. Degree (Convocation) Certificate		
(iv)	LL.B. Detailed Results Sheet/s		
(v)	G.C.E.(O/L) (Local)/ G.C.S.E.(International) - Year _____		
(vi)	G.C.E. (O/L) (Local) / G.C.S.E.(International) - Year _____		
(vii)	Original Birth Certificate		
(viii)	English Translation of Birth Certificate (If Applicable)		
(ix)	National Identity Card / Driving License / Passport		
(x)	Character Certificate		
(xi)	Other Certificates (Marriage/ Dual Citizenship etc.) (If Applicable)		
(xii)	Affidavit (if applicable)		
(xiii)	Three (3) coloured photographs (Passport size) - (1) Certified by the person issuing the Character Certificate		
(xiv)	Any other required document:		